

# STREAMLINE EVENTS

## EVENT CONTRACT

Cell: **1(619)219-9665** / Fax: **1(619)659-9975** / Email: **[Divsmooth@gmail.com](mailto:Divsmooth@gmail.com)**

---

### Client Information

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Email: \_\_\_\_\_

---

### Event Information

Date of event: \_\_\_\_\_ Time: \_\_\_\_\_ am pm (to) \_\_\_\_\_ am pm (Total) \_\_\_\_\_

Facility: \_\_\_\_\_ Facility or Coordinator Contact: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Facility/Coord. Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Facility Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

---

Price of Event: \$ \_\_\_\_\_ Contract Handled By: \_\_\_\_\_

Deposit: \$ \_\_\_\_\_ Type of Payment: \_\_\_\_\_

Balance Due: \$ \_\_\_\_\_ Overtime Rate Amount: \$ \_\_\_\_\_ Per. Hour

---

\_\_\_\_\_  
Representative Signature

---

### Terms and Conditions

**STREAMLINE EVENTS** WILL PROVIDE THE SERVICES LISTED ABOVE, UNDER THE GIVEN GUIDELINES. PAYMENT IN FULL IS DUE BEFORE THE START OF THE EVENT. PLEASE PROVIDE A CHECK OR CASH FOR THE BALANCE DUE (SHOWN ABOVE). INSUFFICIENT FUNDED CHECKS OR PAYMENT(S) ARE SUBJECT TO A (\$20) FEE ADDED TO THE BALANCE. A NON-REFUNDABLE RESERVATION FEE IS REQUIRED FOR THE CONFORMATION OF THE DATE SHOWN ABOVE. THE RESERVED DATE WILL BE GUARANTEED UPON COLLECTION OF THE RESERVATION FEE AND CONTRACT. THE CLIENT IS RESPONSIBLE FOR ANY DAMAGES OR THEFT OF THE EQUIPMENTS DUE TO ANY PERSON(S) NEGLIGENCE IN ATTENDANCE. **STREAMLINE EVENTS** WILL NOT BE HELD LIABLE FOR ANY ABSENTEE APPEARANCE AT THE ABOVE EVENT DUE TO ANY ACT OF GOD (I.E. FLOOD, EARTHQUAKE, DEATH, CAR ACCIDENT, ETC.) OR ANY CIRCUMSTANCES BEYOND THEIR CONTROL. IN SUCH SURCUMSTANCES, THE RESERVATION FEE WILL BE APPLIED TOWARD FUTURE DATE OF EVENTS. THE CLIENT MUST SUPPLY ALL NECESSARY ELECTRICAL POWER (2 – 15AMP CIRCUITS FOR BASIC SOUND, ADDITIONAL CIRCUITS WILL BE NEEDED WHEN VIDEO AND LIGHTING ARE INCLUDED.) PLEASE PROVIDE A STANDARD 6 FT BANQUET TABLE AND A SHADE IF THE EVENT IS OUTDOORS. ELECTRICAL MALFUNCTIONS ARE UNPREDICTABLE, IN SUCH CASE, **STREAMLINE EVENTS** CANNOT BE HELD ACCOUNTABLE FOR THE OUTCOME OF THE EVENT. **STREAMLINE EVENTS** RESERVES THE RIGHT TO SUBSTITUTE THE DISC JOCKEY AT ANY TIME DUE TO ANY UNFORESEEN EMERGENCIES SUCH AS ILLNESS, INJURYIES, PRIOR COMMITMENT, ETC. **STREAMLINE EVENTS** RESERVES THE RIGHT TO CANCEL WITHOUT REFUND IF THE SITUATION IS DEEMED HARMFUL TO THE ENTERTAINER(S) OR ANY EQUIPMENT USED, AS A RESULT OF AN INDIVIDUAL, NEGLIGENCE, OR DISSRUPTIONS (EXCESSIVE COMPLAINING, THREATNING BEHAVIOR, ETC.) IF THE EVENT IS CANCELLED, FOR ANY REASON, 15 DAYS PRIOR TO THE EVENT, PAYMENT IN FULL WILL BE DUE.

**THE DEPOSIT WILL BE COLLECTED UPON RECIEPT OF THE SIGNED CONTRACT. THIS CONTRACT IS VOIDED IF NOT RECEIVED WITHIN 15 DAYS OF ISSUANCE. PLEASE CALL IF YOU HAVE ANY QUESTIONS OR CONCERNS.**

**PLEASE MAKE ALL CHECKS OUT TO: StreamLine Events ( 1539 Tavern Rd. #42 / Alpine, Ca. / 91901 )**

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_